



## New Line Order Process Explained

Please see below for all the contact information you require

### Information Required

- Company Name
- Cost Centre Name
- Installation Address
- Onsite Contact Mobile Number
- Line Type/Quantity Required
- DDI Quantity (If ISDN)
- Acceptance of Install Fees
- Acceptance of Rentals
- Line Termination Location
- Required Date

### Installation Charges

- Analogue Line **£99**
- ISDN2e (2c) **£249**
- DDI Range **£99**
- ISDN30e (8c) **£790**
- DDI Numbers **£1**

### Rental Charges

- Analogue Line **POA**
- ISDN2e (2c) **POA**
- ISDN30e (1c) **POA**
- DDI Numbers **POA**

Orders are to be sent by email to:

**Orders@ngncomms.com**

Your account manager will be notified automatically on your behalf

## “Please Remember”

Lead times are 10 days for an analogue line; 20 days for ISDN2 & 30 days for ISDN30 so please ensure all orders are placed well in advance to allow for potential survey and site access issues. Call us on **0333 222 5858** if you need further assistance

Call Now **0333 222 5999** or visit **www.ngncomms.com**